MOIRA.
Choose Your Tomorrow

Reporting Process for Abuse/Neglect of Children or People living with Disability

Who Can Report?

- Parent / Guardian / Carer
- Child / Person living with disability
- Team Member / Volunteer / Student

What to Report?

Any abuse of a child or person with disability including:

- disclosure of any abuse or harm
- allegation, suspicion or observation of abuse or harm
- suspicion of neglect
- breach of the MOIRA's or NDIS's Code of Conduct

Call 000 if a child is in immediate danger

How to report?

Face-to-face, telephone (03 8552 2222), email (hello@moira.org.au) or letter

Who to report to?

The MOIRA leadership team or Chief People Officer

What happens next?

MOIRA will

- Ensure support is offered to the child/person with disability, parents, the person who reports and the accused team member, volunteer or student
- Initiate internal processes to ensure the safety of the child/person with disability
- Clarify the nature of the complaint and commence disciplinary process (where required)
- Decide, in accordance with legal requirements and duty of care where the matter is reported

Final Step

The Chief People Officer will ensure:

1. Concerns to child safety are investigated
2. Outcome of investigation is documented
3. Relevant parties are notified of outcome
4. MOIRA policies and procedures updated where necessary